

PERSONAL INJURY EDUCATION FOUNDATION LIMITED
ACN 118 018 992

ANNUAL FINANCIAL REPORT
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2017

PERSONAL INJURY EDUCATION FOUNDATION LIMITED
DIRECTORS' REPORT
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2017
ACN 118 018 992

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PERSONAL INJURY EDUCATION FOUNDATION LIMITED
DIRECTORS' REPORT
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2017
ACN 118 018 992

The Directors present their report on the consolidated entity consisting of the Personal Injury Education Foundation Limited (the Foundation) and the entity that it controlled at the end of, or during the financial year ended 30 June 2017. Throughout the report, the consolidated entity is referred to as the Group.

1. Directors

The Directors of the Foundation at any time during or since the end of the financial year are:

Name	Appointment Date	Resignation Date
Greg Tweedly (Chair)	1 October 2016	
Diego Ascani	10 June 2011	7 December 2016
Andrew Borden	9 May 2016	
Elizabeth Cairns	9 May 2016	28 October 2016
Alex Collie	27 November 2015	20 January 2017
Bruce Crossett	8 August 2012	
Andrea De Silva	15 February 2017	
Michael Francis	7 June 2013	
David Fryar	18 October 2013	
Gary Jeffery	7 February 2017	
Stephen Marshall	23 August 2016	
John McNamara	7 June 2013	
Michael Neary	8 February 2016	
Andrew Nicholls	18 January 2011	11 August 2017
Paul O'Connor	17 May 2017	
Shane O'Dea	27 November 2015	
Bradley Parker	30 November 2012	
Janine Reid	9 May 2016	17 May 2017
Michelle Reynolds	19 October 2010	8 February 2017
Helen Silver	18 October 2013	
Jane Stafford	27 November 2015	
Grant Speight	10 June 2011	2 June 2017
Bruce Alan Watson	25 November 2014	31 January 2017
Bruce Watson	17 May 2017	
Chris White	15 February 2017	

2. Company Secretary

Ms Susan Crawford was appointed to the position of company secretary on 28 February 2017. She was appointed the Executive Director of the Foundation, and a director and the Chief Executive Officer of its wholly-owned subsidiary, PIEF RTO Services Limited on 31 January 2017. Ms. Amanda Johnston was acting company secretary pending the appointment of a new Executive Director.

3. Objectives and Strategies

The Foundation was incorporated on 24 January 2006. Its objective is to create leading education programs, initiatives and events focused on the needs of those working in the personal injury industry.

During 2014/2015 the PIEF board endorsed a new vision, mission and goals as follows:

Vision Globally recognised for fostering, developing and inspiring talent in the personal injury and disability management professions.

Mission To promote and enhance the personal Injury and disability management professions through:

- providing quality education and training
- facilitating ongoing professional development opportunities
- recognising excellence.

Goals The goals of the Foundation are to:

- increase the range of training and educational programs delivered
- broaden participation in the existing range of PIEF programs
- design, develop and deliver educational and personal development programs, initiatives and events for people working in the personal injury and disability management industry
- improve the capability and professionalism of the personal injury and disability management industry.
- promote and recognise excellence in the industry
- ensure that personal injury management is regarded as an attractive, rewarding and respected profession.

Strategy 2020 sets out the following four strategic priorities of focus for the next five years:

1. To maintain and improve financial sustainability
2. To improve the capability and professionalism of the personal injury and disability management industry
3. To enhance and continue to build strong industry partnerships and linkages
4. To continue to enhance and build upon the reputation of PIEF as the educational provider of choice for the personal injury and disability management industries.

4. Principal Activity

Over the 2016/17 financial year, the Foundation's principal activity was the continued development, implementation and delivery of education programs and events designed for the personal injury management sector.

During the second half of the financial year, the Foundation undertook an environmental scan identifying significant changes to the industry on a national scale from both a legislative, regulatory and stakeholder perspective, impacting the Foundation's members. The changing environment implies that the industry is realigning focus, with potential implications for stakeholders of reshaping and resizing.

PIEF membership extends to regulators, insurers and agents engaged in the delivery of personal injury claims management and support in Workers Compensation, CTP, Disability and Life Insurance. The "reshaping" of the industry will continue to have an impact on PIEF membership.

The focus of the industry is moving towards a social insurance model, with less transactional and greater person-centred focus for injured parties. This puts pressure on the capabilities of those employed in the industry to use a more evolved and complex capability and skill set, with less emphasis on technical and transactional processes and enhanced requirements in conceptual and interpersonal capability. This will have an impact on the Foundation's education and professional development programs.

PIEF and PIF RTO Services Pty Ltd:

- Delivered, in conjunction with Griffith University, two postgraduate programs in personal injury management:
 - Graduate Certificate in Personal Injury Management
 - Master of Personal Injury Management
- Delivered and awarded the following qualifications through its RTO business:
 - Diploma of Personal Injury Management
 - Certificate IV in Personal Injury Management - Claims Management stream
 - Certificate IV in Personal Injury Management - Return to Work stream
 - Certificate III in Personal Injury Management
- Held the Personal Injury and Disability Management Conference in Sydney from 12-14 October 2016, attended by 280 delegates.
- Presented 8 awards for Excellence in Personal Injury and Disability Management at the Awards Dinner on 12 October 2016
- Continued to deliver the Workers Compensation Allied Health Practitioner on-line training program for the State Insurance Regulatory Authority (SIRA) Workers Compensation. 874 students completed the full program (Part 1,2 and 3 of the program) in 2016/17 with 2,035 completing Part 3 only by 30 June 2017. This program has been designed for allied health practitioners who deliver services to workers compensation clients and bill SIRA. It is a mandatory requirement for those seeking SIRA approval.

4. Principal Activity (continued)

- Following the development and delivery of a series of workshops for the National Disability Insurance Agency and Allied Health Professionals Australia in 2015/16, an online program was developed and launched in 2017.
- Continued to deliver the ReturnToWorkSA Allied Health Practitioner online training program, designed for allied health practitioners working within the South Australian workers compensation scheme.
- Partnered with a number of member organisations to develop and deliver tailored in-house programs resulting in Certificate 111 and Certificate 1V in Personal Injury Management
- Delivered a series of workshops and webinars to the industry on a range of professional development topics
- Developed and Delivered a webinar series in conjunction with Safety Institute Australia
- Presented at the International Forum for Disability Management in Malaysia in November 2016.
- Presented an Award for Leadership in the Personal Injury Management Industry at the Return to Work Conference in Brisbane in October 2016
- Attended and Sponsored a number of State and Territory industry conferences
- Continued to develop and implement the Student Learning Management System- Learnupon
- Launched the new PIEF website and Customer Relationship and Members Portal
- Developed resources for a Diploma of Personal Injury & Disability Insurance Management (yet to be launched)

5. Review of Operations

Information on the operations and financial position of the Foundation and its business strategies is set out in section 3 "Objectives and Strategies" of this report.

6. Significant Changes in the State of Affairs

There were no other significant changes in the state of affairs of the Group during the financial year.

7. Events Subsequent to Reporting Date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Group, the results of those operations, or the state of affairs of the Group in future financial years.

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8. Likely Developments and Expected Results of Operations

There are no likely developments or foreshadowed developments that have not otherwise been disclosed in this report.

9. Environmental Regulation

The Group's operations are not subject to any significant environmental regulations under either Commonwealth or State legislation. However, the Directors believe that the Group has adequate systems in place for the management of its environmental requirements and are not aware of any breach of those environmental requirements as they apply to the Group.

10. Information on the Foundation's Directors

Name	Qualifications and experience	Special responsibilities
Greg Tweedly (Chair)	Greg is currently a director of Melbourne Health and Dorsavi Ltd. He was the CEO of WorkSafe Victoria from 2003 to 2012. He has a Bachelor of Commerce from Melbourne University and is a CPA and a GAICD.	Member of Executive sub-committee Board Member of PIEF RTO Services Ltd
Andrew Borden	Andrew has worked in the insurance industry for the past 20 years across claims, rehabilitation, and underwriting and relationship management with extensive experience across Workers Compensation and General Insurance. He has also managed QBE's broker based Insurance business across Victoria and Tasmania. He holds a Bachelor of Occupational Therapy (La Trobe University), Masters in Occupational Health & Safety (UTS) and Masters of Business Administration (AGSM).	
Bruce Crossett	Bruce is the Head of the Rapid Recovery Claims Division at the Transport Accident Commission. He holds a Masters of Business Leadership with distinction from RMIT University.	Member of Executive sub-committee Board member of PIEF RTO Services Ltd Chair of the Events Committee
Andrea De Silva	Andrea is CEO of the Institute for Safety, Compensation and Recovery Research (ISCRR) and Professor, School of Public Health and Preventive Medicine, Monash University. She has worked with community, government and government agencies on public health research activities and evaluation for the past 15 years. Andrea holds a Bachelor of Science, a Masters of Human Nutrition, and a PhD.	Member of the Audit Committee

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10. Information on the Foundation's Directors (continued)

Name	Qualifications and experience	Special responsibilities
Michael Francis	Michael is the General Manager of Insurance at ReturnToWorkSA. He has a diverse cross-section of experience in work injury insurance, risk management and personal injury management. Previous roles have included General Manager Scheme Improvement and Regulation at ReturnToWorkSA, Michael holds the following qualifications MBA (Finance), GCertCorpMgt, BOccThy, BHMS.	Chair of the Audit Committee Board Member of PIEF RTO Services Ltd
David Fryar	David is the General Executive New Markets for Employers Mutual Limited. He holds a Bachelor of Economics (Hons) and a Master of Business Administration, and also serves on the boards of not-for-profit organisations within the disability sector in Victoria.	Board Member of PIEF RTO Services Ltd
Gary Jeffery	Gary is the General Manager of Claims Management Group at Comcare. Gary has more than a decade of experience as an insurance executive, including working in senior roles across many jurisdictions in both Workers Compensation and CTP including most recently as General Manager Workers' Compensation Insurance Division at WorkCover NSW.	Board Member of PIEF RTO Services Ltd
Stephen Marshall	Stephen Marshall is the Executive General Manager, Long Tail Claims at Insurance Australia Group Ltd. He has previously held numerous executive leadership positions within both private and public sector Insurance organisations. Stephen holds a MBA, Graduate Diploma in Business.	
John McNamara	John is the Managing Director of Gallagher Bassett Australia. He has been employed in the insurance industry for over 27 years holding a range of senior management positions within Victoria, New South Wales and South Australia.	Member of Executive sub-committee Board Member of PIEF RTO Services Ltd
Michael Neary	Michael is Industry Director and General Manager for DXC Technology in ANZ. He has worked in and around Insurance for over 20 years. Michael holds a Bsc, MComm and Doctorate of Business Administration and a Graduate of the AICD. He is a member of Sydney University's Ethics Committee and a Board member of the Financial Planning Associations trust "Future 2".	Member of the Audit Committee

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10. Information on the Foundation's Directors (continued)

Name	Qualifications and experience	Special responsibilities
Paul O'Connor	Paul is Chief Risk Officer at the National Disability Insurance Agency. Paul has senior leadership experience in insurance, risk management and business regulation in Australia, the United States and Asia, both in the public and private sectors. Mr O'Connor is a Fellow of the Australian Institute of Company Directors and was elected a national Fellow of the Institute of Public Administration Australia.	
Shane O'Dea	Shane O'Dea is the Executive Director of the Insurance Business Unit for WorkSafe Victoria. This area manages return-to-work, service for employers and injured workers, premium, self-insurance and oversees the performance of the scheme through WorkSafe's agents. Shane has served on the board of the Victorian Insurance Institute and the advisory board to the Royal District Nursing Service.	Member of Executive sub-committee
Bradley Parker	Brad is a Director at WorkSafe Tasmania. He is the Secretary to the WorkCover Tasmania Board and a member of the Nominal Insurer. He holds various tertiary qualifications in Engineering, Health and Safety, and Public Sector Management and is a Graduate of the Australian Institute of Company Directors.	Member of the Audit Committee
Helen Silver	Helen is the Chief General Manager Workers' Compensation, Allianz Australia. She has a Bachelor of Economics and a Master of Economics from Monash University, where she is currently a Vice-Chancellor's Professorial Fellow.	
Jane Stafford	Jane is currently the Executive General Manager, Personal Injury Claims for Suncorp Insurance, including the Suncorp, GIO and AAMI brands. She has 20+ years' experience in financial services, including banking and insurance. Jane holds an Executive Master in Business Administration and a Graduate Certificate in Business Administration (QUT).	

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10. Information on the Foundation's Directors (continued)

Name	Qualifications and experience	Special responsibilities
Bruce Watson	<p>Bruce is the CEO at WorkCover Queensland and is experienced in the Mining and Financial sectors. He holds a Masters of Organisational Leadership from Melbourne University and is a Fellow of AICD.</p> <p>Bruce is also a director of Work Health and Safety Queensland.</p>	Member of Executive sub-committee
Chris White	<p>Chris is the acting Chief Executive Officer at WorkCover WA and has more than 30 years' experience in workers' compensation and occupational safety and health policy in WA. Mr White has held senior policy and management roles at both WorkCover WA and WorkSafe WA. Mr White holds a Master of Arts (Public Policy) from Murdoch University.</p>	Member of the Audit Committee
Diego Ascani	<p>Diego was the Head of Insurance at Xchanging Australia (a CSC Company) until December 2016. He holds a Bachelor of Commerce, Bachelor of Law and a Master of Business Administration. He is an admitted Solicitor. He is also a Graduate of the Australian Institute of Company Directors. He resigned from the Board on 7 December 2016 and was replaced by Michael Neary.</p>	
Elizabeth Cairns	<p>Liz was GM Service Delivery Operations, NDIA. Liz has an undergraduate degree in social work and a Masters in Management. She has worked in social insurance, disability, health and rehabilitation and consulting roles for 26 years in NZ and since 2012 in Australia with organisations such as PwC and NDIA. She resigned from the Board after she resigned from NDIA. She was replaced by Paul O'Connor.</p>	
Alex Collie	<p>Professor Alex Collie was the Chief Executive Officer of the Institute for Safety Compensation and Recovery Research. He has held research leadership roles in academia, government and industry for the past 20 years. He holds the following qualifications BA, BAppSc (Hons), PhD. He resigned from the Board on 20 January 2017. He was replaced by Andrea De Silva.</p>	

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10. Information on the Foundation's Directors (continued)

Name	Qualifications and experience	Special responsibilities
Andrew Nicholls	Andrew was a General Manager of the State Insurance Regulatory Authority. He holds an Executive Master of Public Administration program, an Honours degree in political science and a Master's Degree in public management. In August Andrew informed the Board of his intention to resign.	Member of Executive sub-committee
Janine Reid	Janine Reid is a member of WorkCover Queensland's executive management team as Legal Counsel, providing strategic and legal advice to the board and WorkCover management and overseeing the management of WorkCover's common law claims portfolio and legal panel. Her qualifications include Bachelor of Laws, Masters of Business Administration, Certificate of Corporate Governance and Australian Institute of Company Directors course. She resigned from the Board on 17 May 2017. She was replaced by Bruce Watson.	
Michelle Reynolds	Michelle was the Chief Executive Officer at WorkCover WA. She holds a Bachelor of Arts and a Master of Business Administration. She resigned from the Board of PIEF on 8 February 2017. And was replaced by Chris White.	
Grant Speight	Grant is the General Manager, Human Resources at the Insurance Commission of Western Australia. He holds a Masters of Human Resource Management, is a Fellow of the Australian Human Resources Institute and an Associate Fellow of the Australian Institute of Management. Grant resigned from the PIEF board on 2 June 2017.	Board Member of PIEF RTO Services Ltd
Bruce Alan Watson	Bruce was the Executive General Manager of Comcare's Claims and Liability Management Division is an actuary specialising in the management of long-tail workers compensation schemes and Asbestos-related claims. Bruce resigned from the PIEF Board on 31 January 2017. He was replaced by Gary Jeffery	

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DIRECTORS' REPORT
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11. Meetings of Directors

The Number of Meetings of the Foundation's Directors held during the financial year, and the numbers of meetings attended by each Director is as follows:

Name	Number of Board meetings held	Number of Board meetings eligible to attend	Number of Board meetings attended
Greg Tweedly (Chair)	4	3	3
Andrew Borden	4	4	3
Bruce Crossett	4	4	3
Andrea De Silva	4	2	2
Michael Francis	4	4	4
David Fryar	4	4	3
Gary Jeffery	4	2	1
Stephen Marshall	4	4	3
John McNamara	4	4	2
Michael Neary	4	2	2
Paul O'Connor	4	1	1
Shane O'Dea	4	4	4
Bradley Parker	4	4	2
Helen Silver	4	4	-
Jane Stafford	4	4	3
Bruce Watson	4	1	1
Chris White	4	2	2
Diego Ascani	4	2	2
Elizabeth Cairns	4	1	-
Alex Collie	4	2	1
Andrew Nicholls	4	4	4
Janine Reid	4	3	3
Michelle Reynolds	4	2	-
Grant Speight	4	4	2
Bruce A. Watson	4	2	1

12. Recognition of Contribution

Ms Amanda Johnston acted as Executive Director of PIEF and as secretary to the Board after Mr Nathan Clarke's departure in July 2016 until Sue Crawford's appointment early in 2017. The board wishes to thank Amanda for her dedicated contribution to the Foundation.

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13. Winding-up of the Foundation

If the Foundation is wound up each Member undertakes to contribute an amount not exceeding \$25,000 to the Foundation for the:

- o payment of debts and liabilities of the Foundation and payment of costs, charges and expenses of winding up; and
- o adjustment of the rights of the contributories amongst themselves.

As the Foundation had 25 Members as at 30 June 2017, the total amount that they are liable to contribute if the Foundation is wound up is \$625,000.

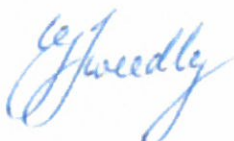
14. Non-audit Services

The Group's auditor, RSM Australia Partners, have not performed any non-audit services in addition to their audit duties during the financial year.

15. Auditor's Independence Declaration

The auditor's independence declaration is set out on page 14 and forms part of the Directors' report for the financial year ended 30 June 2017.

This report is made with a resolution of the Directors:



Greg Tweedly
Chair

Dated at Melbourne this 18th day of October 2017

RSM Australia Partners

Level 21, 55 Collins Street Melbourne VIC 3000
PO Box 248 Collins Street West VIC 8007

T +61(0) 3 9286 8000

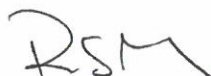
F +61(0) 3 9286 8199

www.rsm.com.au

AUDITOR'S INDEPENDENCE DECLARATION

As lead auditor for the audit of the financial report of Personal Injury Education Foundation Limited and its subsidiaries for the year ended 30 June 2017, I declare that, to the best of my knowledge and belief, there have been no contraventions of:

- (i) the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- (ii) any applicable code of professional conduct in relation to the audit.



RSM AUSTRALIA PARTNERS



W J SPARGO
Partner

Melbourne, Victoria
Dated: 18 October 2017

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RSM Australia Partners is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Partners ABN 36 965 185 036

Liability limited by a scheme approved under Professional Standards Legislation

PERSONAL INJURY EDUCATION FOUNDATION LIMITED
CONSOLIDATED STATEMENTS OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2017
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		Group		Company	
	Notes	2017 \$	2016 \$	2017 \$	2016 \$
Revenue					
Membership revenue		720,875	785,775	720,875	785,775
Conference registrations and sponsorships		287,452	99,527	287,452	99,527
Education and training		1,125,718	942,485	67,823	51,181
Examination and certification revenue		461	18,817	443	18,817
Interest income from bank deposits		11,667	18,525	3,434	7,396
		2,146,173	1,865,129	1,080,027	962,696
Expenses					
Administrative support services		1,292,129	1,034,245	627,975	430,068
Agency staff		32,371	137,392	-	-
Travel expenses		39,542	42,052	21,616	20,158
Professional services		325,695	326,928	106,446	78,472
Conference expenses		299,607	150,031	299,607	150,031
Other expenses	6	141,454	113,659	98,387	62,569
		2,130,798	1,804,307	1,154,031	741,298
Surplus (deficit) for the year before income tax		15,375	60,822	(74,004)	221,398
Income tax expense		-	-	-	-
Surplus (deficit) for the year		15,375	60,822	(74,004)	221,398
Other comprehensive income		-	-	-	-
Total comprehensive income for the year		15,375	60,822	(74,004)	221,398

The consolidated statements of comprehensive income are to be read in conjunction with the notes to the consolidated financial statements set out on pages 19 to 30.

PERSONAL INJURY EDUCATION FOUNDATION LIMITED
CONSOLIDATED STATEMENTS OF FINANCIAL POSITION
AS AT 30 JUNE 2017
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		Group		Company	
	Notes	2017 \$	2016 \$	2017 \$	2016 \$
Current Assets					
Cash and cash equivalents	7	897,393	785,596	68,474	225,592
Receivables	8	175,238	148,427	981,664	756,242
Prepayments		-	44,410	-	44,410
		1,072,631	978,433	1,050,138	1,026,244
Non-current Assets					
Computer equipment	9	-	-	-	-
Intangibles	10	-	-	-	-
		-	-	-	-
TOTAL ASSETS		1,072,631	978,433	1,050,138	1,026,244
Current Liabilities					
Payables	12	418,888	364,826	404,232	300,209
Unearned revenue		30,886	6,125	-	6,125
		449,774	370,951	404,232	306,334
Non-current Liabilities					
		-	-	-	-
TOTAL LIABILITIES		449,774	370,951	404,232	306,334
NET ASSETS		622,857	607,482	645,906	719,910
Equity					
Accumulated funds		622,857	607,482	645,906	719,910
TOTAL EQUITY		622,857	607,482	645,906	719,910

The consolidated statements of financial position are to be read in conjunction with the notes to the consolidated financial statements set out on pages 19 to 30.

PERSONAL INJURY EDUCATION FOUNDATION LIMITED
CONSOLIDATED STATEMENTS OF CHANGES IN EQUITY
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	Accumulated Funds			
	Group		Company	
	2017 \$	2016 \$	2017 \$	2016 \$
Balance at beginning of the year	607,482	546,660	719,910	498,512
Surplus (deficit) for the year	15,375	60,822	(74,004)	221,398
Other comprehensive income	-	-	-	-
Total comprehensive income for the year	15,375	60,822	(74,004)	221,398
Balance at end of the year	622,857	607,482	645,906	719,910

The consolidated statements of changes in equity are to be read in conjunction with the notes to the consolidated financial statements set out on pages 19 to 30.

PERSONAL INJURY EDUCATION FOUNDATION LIMITED
CONSOLIDATED STATEMENTS OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2017
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		Group		Company	
	Notes	2017 \$	2016 \$	2017 \$	2016 \$
Cash flows from operating activities					
Membership fees received		719,895	826,210	719,895	826,210
Sponsorship fees received		117,045	11,000	117,045	11,000
Conference fees received		197,886	99,465	197,886	99,465
Education and training fees received		1,145,635	902,246	73,187	128,469
Other receipts		543	3,778	810,843	503,185
Payments to suppliers		(2,149,972)	(1,897,547)	(2,148,321)	(1,893,959)
Interest received		11,666	18,525	3,433	7,396
Goods and services tax refunded (paid)		69,099	38,275	68,914	38,208
Net cash from (used in) operating activities	7	111,797	1,952	(157,118)	(280,026)
Cash flows from investing activities		-	-	-	-
Cash flows from financing activities		-	-	-	-
Net increase (decrease) in cash and cash equivalents held		111,797	1,952	(157,118)	(280,026)
Cash and cash equivalents at beginning of the year		785,596	783,644	225,592	505,618
Cash and cash equivalents at end of the year	7	897,393	785,596	68,474	225,592

The consolidated statements of cash flow are to be read in conjunction with the notes to the financial statements set out on pages 19 to 30.

PERSONAL INJURY EDUCATION FOUNDATION LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2017
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1. Reporting Entity

The Personal Injury Education Foundation Limited (the Foundation) was established on 24 January 2006 to develop and implement postgraduate qualifications in personal injury.

The Foundation is a separate legal entity and registered as a public company limited by guarantee. It is domiciled in Australia and its registered office is Ground Floor, 222 Exhibition Street, Melbourne, Victoria 3000.

2. Basis of Preparation

(a) Statement of Compliance

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards, which include Interpretations issued by the Australian Accounting Standards Board (AASB), the Australian Charities and Not-for-Profits Commission Act 2012 and the Corporations Act 2001. The Group is a not-for-profit entity for the purposes of preparing the financial statements.

The consolidated financial statements were approved by the directors and authorised for issue on 18 October 2017. The directors have the power to amend and reissue the financial statements.

(b) Australian Accounting Standards Issued but not yet Effective

The AASB has issued the following amendment to Australian Accounting Standards, which is applicable to the Group:

AASB	Title	Operative Date
9	Financial Instruments	1 January 2018
2010-7	Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)	1 January 2018
15	Revenue from Contracts with Customers	1 January 2019
2014-5	Amendments to Australian Accounting Standards arising from AASB 15	1 January 2019
2016-7	Amendments to Australian Accounting Standards – Deferral of AASB 15 for Not-for-Profit Entities	1 January 2019
2016-3	Amendments to Australian Accounting Standards – Clarifications to AASB 15	1 January 2019

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NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
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(b) Australian Accounting Standards Issued but not yet Effective (continued)

AASB	Title	Operative Date
2016-8	Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Entities	1 January 2019

The key changes introduced by AASB 9 and AASB 2010-7 relate to the requirements for the classification and measurement of financial instruments. While the preliminary assessment has not identified any material impact arising from the adoption of AASB 9 and AASB 2010-7, these standards will continue to be monitored and assessed.

The core principle of AASB 15 requires an entity to recognise revenue when it satisfies a performance obligation by transferring a promised good or service to a customer. The changes in revenue recognition requirements in AASB 15 may result in changes to the timing and amount of revenue recorded in the financial statements.

(c) Basis of Measurement

The consolidated financial statements have been prepared on the historical cost basis except for equipment and financial instruments which are measured at fair value.

(d) Basis of Consolidation

The consolidated financial statements incorporate the assets and liabilities of the subsidiary of the Foundation ('Company') as at 30 June 2017 and the results of its subsidiary for the year then ended. The Company and its subsidiary together are referred to in this financial report as the Group.

A subsidiary is an entity over which the Group has control. The Group controls an entity when the Group is exposed to, or has rights to, variable returns from its involvement with the entity and has the ability to affect those returns through its power to direct the activities of the entity. A subsidiary is fully consolidated from the date on which control is transferred to the Group. It is deconsolidated from the date that control ceases.

Inter-company transactions, balances and unrealised gains on transactions between the Company and the subsidiary are eliminated. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment of the transferred asset.

(e) Use of Estimates and Judgments

The preparation of the consolidated financial statements requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

3. Significant Accounting Policies

The accounting policies set out below have been applied by the Group in the preparation and presentation of its consolidated financial statements. The policies have been consistently applied to all the years presented, unless otherwise stated.

(a) Revenue

Revenue is measured at the fair value of the consideration received or receivable. The Group recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the Group and specific criteria have been met for each of the Group's activities as described below. All revenue is stated net of the amount of applicable goods and services tax (GST).

When the Group considers that the criteria for revenue recognition are not met for a transaction, revenue recognition is delayed until such time as collectability is reasonably assured. Payments received in advance of revenue recognition are recorded as income in advance liabilities.

Membership revenue

Members are required to pay annual membership fees, covering the period from 1 July to 30 June of each financial year. Revenue from membership fees is recognised over the annual membership period, membership fees relating to periods subsequent to reporting date are included in liabilities as unearned revenue.

Conference registrations and sponsorships

Conference registration revenue is recognised when the related event has taken place. Sponsorship revenue is recognised when the monies are received and the conditions imposed over their use, if any, have been met. Funds received in advance of such conditions being met are deferred and recognised as revenue when the conditions are met.

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(a) Revenue (continued)

Education and training

Education and training revenues are recognised upon commencement of the related programs.

Finance Income

Finance income comprises interest income on funds invested. Interest income is recognised on an accrual basis using the effective interest method.

(b) Administrative Support Services

All administrative support services for the Group are provided by WorkSafe Victoria. An administrative support service fee is charged by WorkSafe Victoria to the Group on a quarterly basis as recompense for the services provided.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and deposits at call with banks.

(d) Receivables

Receivables are initially recognised at fair value and subsequently measured less any provision for impairment. Receivables are generally due for settlement within 30 days. They are presented as current assets unless collection is not expected for more than 12 months after the reporting date.

Collectability of receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off. A provision for impairment is raised when some doubt as to collection exists. The amount of the impairment loss is recognised as an expense within other expenses. When a receivable for which an impairment allowance had been recognised becomes uncollectible in a subsequent period, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against other expenses in the statement of comprehensive income.

(e) Equipment

Equipment is measured initially at historical cost and subsequently at cost less accumulated depreciation and any accumulated impairment losses.

(e) Equipment (continued)

Depreciation is provided on a straight-line basis to allocate their cost over their estimated useful lives to the Group. The useful life of the Group's equipment is 3 years (2016: 3 years). The estimated useful lives and depreciation methods are reviewed at the end of each annual reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount as per Note 3(g).

Gains and losses on disposals are determined by comparing proceeds from sale with the carrying amount. These are included in the statement of comprehensive income as gain / (loss) on sale.

(f) Intangible Assets

Costs incurred in developing systems and costs incurred in acquiring software and licenses that will contribute to future period financial benefits through revenue generation and / or cost reduction are treated as intangible assets. Costs capitalised include external direct costs of materials and services.

IT development costs include only those costs directly attributable to the development phase and are only recognised where the Group has an intention and ability to use the asset.

Amortisation is allocated to intangible assets with finite useful lives on a systematic basis over the asset's useful life. The amortisation period and the amortisation method for intangible assets with a finite useful life are reviewed at least at each year end. In addition an assessment is made at each reporting date to determine whether there are indicators that the intangible assets concerned are impaired. If so, the assets concerned are tested as to whether their carrying value exceeds their recoverable amount as per Note 3(g).

(g) Impairment

A financial asset is assessed at each reporting date to determine whether there is any objective evidence that it is impaired. A financial asset is considered to be impaired if objective evidence indicates that one or more events have had a negative effect on the estimated future cash flows of that asset.

An impairment loss in respect of a financial asset measured at amortised cost is calculated as the difference between its carrying amount, and the present value of the estimated future cash flows discounted at the original effective interest rate.

(g) Impairment (continued)

Individually significant financial assets are tested for impairment. The remaining financial assets are assessed collectively in groups that share similar credit risk characteristics.

All impairment losses are recognised in the statement of comprehensive income. An impairment loss is reversed if the reversal can be related objectively to an event occurring after the impairment loss was recognised.

(h) Payables

Payables represent the liability outstanding at the end of the financial year for goods and services received by the Group which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(i) Goods and Services Tax

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the Australian Tax Office (ATO) is included as a current asset or liability in the balance sheet.

Cash flows are included in the cash flow statement on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

(j) Capital Management

The objective of the Group is to safeguard their ability to continue as a going concern, so that they can continue to provide benefits to the community.

(k) Taxation

The Foundation and its wholly-owned subsidiary are exempt entities under Division 50 of the *Income Tax Assessment Act 1997*.

(l) Foreign Currencies

The financial statements of the Group are presented Australian dollars, which is the currency of the primary economic environment in which the entity operates (functional currency).

All foreign currency transactions are brought to account using the exchange rate in effect at the date of the transaction, or a rate that approximates the actual rate at the date of the transaction. Foreign monetary items existing at the end of the reporting period are translated at the closing rate at the date of the end of the reporting period. Exchange differences on monetary items are recognised in the comprehensive income statement in the period in which they arise.

(m) Commitments

Commitments include those operating, capital and other outsourcing commitments arising from non-cancellable contractual sources and are disclosed at their nominal value, inclusive of GST.

(n) Contingent Assets and Liabilities

Contingent assets and liabilities are not recognised in the balance sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value, inclusive of GST.

(o) Events after Reporting Date

Assets, liabilities, income or expenses arise from past transactions or other past events. Where the transactions result from an agreement between the Group and other parties, the transactions are only recognised when the agreement is irrevocable at or before the reporting date. Adjustments are made to amounts recognised in the consolidated financial statements for events which occur after the reporting date and before the date the statements are authorised for issue, where those events provide information about conditions which existed at the reporting date. Note disclosure is made about events between the reporting date and the date the statements are authorised for issue where the events relate to conditions which arose after the reporting date and which may have a material impact on the results of subsequent periods.

4. Financial Risk Management

The Group has exposure to credit, liquidity and market risks arising from the use of financial instruments, and this note provides information about the Group's exposure to each of the above risks, their objectives, and policies and processes for measuring and managing these risks. Further quantitative disclosures are included throughout these consolidated financial statements.

The Board has overall responsibility for the establishment and oversight of the risk management framework.

(a) Credit Risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the Group, and arises principally from the Group's receivables.

Management has a credit policy in place and the exposure to credit risk is monitored on an ongoing basis.

(b) Liquidity Risk

Liquidity risk arises from the Group being unable to meet its financial obligations as they fall due.

The Group manages liquidity risk by maintaining adequate cash balances by continuously monitoring forecast and actual cash flows and matching the maturity profiles of the financial assets and liabilities.

(c) Market Risk

Market risk is the risk that changes in market prices such as interest rates will affect the Group's income or the value of its holdings of financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising the return.

Interest rate risk

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Group is exposed to interest rate risk through its holding of cash and cash equivalents.

The Group manages interest rate risk by ensuring cash balances are not excessive to its operating requirements.

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5 Remuneration of Auditors	Group		Company	
	2017 \$	2016 \$	2017 \$	2016 \$
Audit of the Group's annual financial report by RSM Australia Partners	19,900	19,900	19,900	15,000
<hr/>				
6 Other Expenses				
General insurance	4,476	3,819	4,476	3,819
Meeting expenses	703	922	703	756
Printing	26,929	42,925	17,632	10,126
Bad and doubtful debts written-off	49,108	-	21,723	-
Provision for impairment of receivables	3,125	52,278	-	41,378
Bank charges	2,407	3,715	861	330
Other expenses	54,706	10,000	52,992	6,160
	141,454	113,659	98,387	62,569
<hr/>				
7 Cash and Cash Equivalents				
Bank deposits held at call	897,393	785,596	68,474	225,592
<hr/>				
Reconciliation of surplus (deficit) for the year to net cash from (used in) operating activities				
Surplus (deficit) for the year	15,375	60,822	(74,004)	221,398
Provision for impairment on receivables	3,125	52,278	-	41,378
Movements in assets and liabilities:				
(Increase) in receivables	(29,936)	(22,523)	(225,422)	(515,643)
Decrease (increase) in prepayments	44,410	(44,410)	44,410	(44,410)
Increase in payables	54,062	67,384	104,023	48,150
Increase (decrease) in unearned revenue	24,761	(111,599)	(6,125)	(30,899)
Total adjustments	96,422	(58,870)	(83,114)	(501,424)
Net cash from (used in) operating activities	111,797	1,952	(157,118)	(280,026)
<hr/>				
8 Receivables				
Membership, sponsorship and education program fees receivable	148,692	168,334	947,518	773,346
Provision for impairment	(3,125)	(52,278)	-	(41,378)
	145,567	116,056	947,518	731,968
GST receivable	29,671	32,371	34,146	24,274
	175,238	148,427	981,664	756,242
<hr/>				
(a) Movements in provision for impairment:				
Balance at beginning of the year	52,278	-	41,378	-
(Decrease) increase in provision	(49,153)	52,278	(41,378)	41,378
Balance at end of the year	3,125	52,278	-	41,378
<hr/>				

PERSONAL INJURY EDUCATION FOUNDATION LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
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8 Receivables (continued)

(b) Past due but not impaired

Included within the Group's receivables at the reporting date are \$100,092 (2016: \$139,969) of past due receivables. These relate to a number of independent members for whom there is no recent history of default. The ageing analysis of these receivables are as follows:

	Group		Company	
	2017	2016	2017	2016
	\$	\$	\$	\$
Up to 3 months	31,965	53,049	-	9,340
3 to 6 months	8,002	37,790	-	1,935
6 to 12 months	56,505	49,130	53,580	45,080
12 months over	3,620	-	870	-
	100,092	139,969	54,450	56,355

(c) Fair value

Due to the short-term nature of these receivables, their carrying amount is assumed to approximate their fair value.

(d) Risk exposure

The maximum exposure to credit risk at the end of the reporting period is the carrying amount of each class of receivable mentioned above. Refer to Note 4 for more information on the risk management policy of the Group.

9 Equipment

	Group		Company	
	2017	2016	2017	2016
	\$	\$	\$	\$
Gross carrying amounts and accumulated depreciation				
Computer equipment	3,812	3,812	3,812	3,812
Accumulated depreciation	(3,812)	(3,812)	(3,812)	(3,812)
Balance at end of the year	-	-	-	-

10 Intangibles

Gross carrying amounts and accumulated amortisation

Computer software

At cost	-	20,000	-	20,000
Accumulated amortisation	-	(20,000)	-	(20,000)
Balance at end of the year	-	-	-	-

Movements in carrying amounts

Balance at beginning of the year	20,000	20,000	20,000	20,000
Disposal	(20,000)	-	(20,000)	-
Balance at end of the year	-	20,000	-	20,000

PERSONAL INJURY EDUCATION FOUNDATION LIMITED
NOTES TO AND FORMING PART OF THE CONSOLIDATED FINANCIAL STATEMENTS
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11 Subsidiaries

Details of the Group's subsidiaries at the end of the reporting period are as follows.

Name of Subsidiary	Principal Activity	Ownership Interest Held by the Group		Place of Incorporation and Operation
		2017	2016	
PIEF RTO Services Ltd	Registered Training Organisation (RTO) in the development and delivery of vocational trainings in personal injury management	100%	100%	Australia
Injury & Disability Management Institute of NSW Ltd	Not yet commenced operation	100%	100%	Australia

The subsidiaries are companies limited by guarantee.

The Foundation and PIEF RTO Services Ltd are parties to a deed of cross guarantee under which each company guarantees the debts of the others. By entering into the deed, the wholly-owned entity has been relieved from the requirement to prepare a financial report and directors' report under ASIC Corporations (Wholly-owned Companies) Instrument 2016/785 issued by the Australian Securities and Investments Commission.

12 Payables

	Group		Company	
	2017 \$	2016 \$	2017 \$	2016 \$
WorkSafe Victoria - Administrative support services payable	355,996	259,505	355,996	259,505
Other creditors and accruals for supplies and services	62,892	105,321	48,236	40,704
	418,888	364,826	404,232	300,209

(a) Fair value

Due to the short-term nature of these payables, their carrying amount is assumed to approximate their fair value.

13 Financial Instruments

Exposure to credit, liquidity and interest rate risks arises in the normal course of the Group's business.

(a) Credit Risk

The Group's maximum exposure to credit risk at reporting date in relation to each class of financial assets is the carrying amount of those assets as reported on the statement of financial position.

\$100,092 of the Group's receivables at 30 June 2017 were past due (2016: \$139,969). The Group has provided for these debts \$3,125 (2016: \$52,278).

(b) Liquidity Risk

The Group's contractual payables are due within 1 month (2016: 1 month).

(c) Interest Rate Risk

The interest rate profile of the Foundation's interest-bearing financial instrument at reporting date is summarised below.

	Group		Company	
	2017 \$	2016 \$	2017 \$	2016 \$
Variable rate instruments				
Bank deposits held at call	897,293	785,596	68,374	225,592

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14 Commitments

The Foundation had no commitments at the reporting date (2016: \$nil).

15 Contingent Assets and Contingent Liabilities

The Group had no contingent assets or contingent liabilities at the reporting date (2016: \$nil).

16 Related Party Disclosures

(a) Transactions with Director-related Entities

The Directors of the Foundation are detailed in the Directors' Report.

The aggregate amounts recognised during the financial year relating to transactions with director-related entities were as follows:

Director	Director-related entity	Type of transaction	Group	
			2017	2016
			\$	\$
Shane O'Dea	WorkSafe Victoria	Administrative support services expenditure	(1,292,129)	(678,928)

In addition, all members of the Foundation pay a standard membership fee which is set annually by the Foundation. The membership fees for the year were \$41,600 for executive members (2016: \$40,800), \$12,500 for Group A non-executive members (2016: \$12,250), \$6,200 for Group B non-executive members (2016: \$6,100) and \$1,250 for Group C non-executive members (2016: \$1,225). Details regarding the various membership levels are published on the Foundation's website (<http://www.pief.com.au>).

Members are entitled to participate in conferences, seminars and other educational courses of the group at discounted prices. During the year, director-related entity members participated in educational events of the Group. In addition employees of the group attended various fee based educational events provided by director-related entities.

There were no loans to or from related parties at the current and previous reporting dates.

Transactions with director-related entities are made on normal commercial terms and conditions and equivalent to those that prevails in an arm's length transaction.

Assets and liabilities arising from the transactions with director-related entities at report date were as follows:

	Director-related entity	Type of transaction	Group	
			2017	2016
			\$	\$
Payables	WorkSafe Victoria	Administrative support services expenditure	(355,996)	(259,505)

(b) Transactions with Key Management Personnel

Key management personnel of the Group comprises its directors. The remuneration of the executive chair and executive director (including acting executive director) is as follows:

	Group	
	2017	2016
	\$	\$
Short-term employee benefits	180,359	164,878
Post-employment benefits	18,660	22,813
Other long-term benefits	1,411	1,238
Total remuneration	200,430	188,929

No salaries, compensation or other benefits were paid or are payable to the other directors in their capacity as honorary Board members.

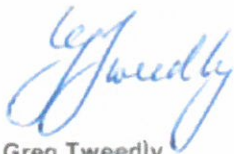
PERSONAL INJURY EDUCATION FOUNDATION LIMITED
DIRECTORS' DECLARATION
FOR THE YEAR ENDED 30 JUNE 2017
ACN 118 018 992

In the opinion of the directors of the Personal Injury Education Foundation Limited (the Foundation):

- (a) the consolidated financial statements and notes set out on pages 15 to 30, are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012*, including:
 - (i) giving a true and fair view of the Foundation's financial position as at 30 June 2017 and of its performance, for the financial year ended on that date; and
 - (ii) complying with Australian Accounting Standards and other mandatory professional reporting requirements;
- (b) there are reasonable grounds to believe that the Foundation will be able to pay its debts as and when they become due and payable.

There are reasonable grounds to believe that the Foundation and its subsidiaries identified in Note 11 to the financial statements will be able to meet any obligations or liabilities to which they are or may become subject to by virtue of the Deed of Cross Guarantee between the Foundation and those subsidiaries pursuant to ASIC Corporations (Wholly-owned Companies) Instrument 2016/785

Signed in accordance with a resolution of the directors:



Greg Tweedly

Chair

Dated at Melbourne this 18th day of October 2017

RSM Australia Partners

Level 21, 55 Collins Street Melbourne VIC 3000
PO Box 248 Collins Street West VIC 8007

T +61 (0) 3 9286 8000

F +61 (0) 3 9286 8199

www.rsm.com.au

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
PERSONAL INJURY EDUCATION FOUNDATION LIMITED**

Opinion

We have audited the financial report of Personal Injury Education Foundation Limited (the registered entity) and its subsidiaries (the Group), which comprises the consolidated statement of financial position as at 30 June 2017, the consolidated statement of comprehensive income, the consolidated statement of changes in equity and the consolidated statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion the accompanying financial report of the Group is in accordance with the *Australian Charities and Not-for-Profits Commission Act 2012* (ACNC Act), including:

- (i) giving a true and fair view of the Group's financial position as at 30 June 2017 and of its financial performance for the year then ended;
- (ii) complying with Australian Accounting Standards and the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Group in accordance with the auditor independence requirements of the ACNC Act and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the ACNC Act, which has been given to the directors of the Company, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

The directors are responsible for the other information. The other information comprises the information included in the Group's annual report for the year ended 30 June 2017, but does not include the financial report and the auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

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In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Directors for the Financial Report

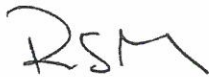
The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the ACNC Act and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the ability of the Group to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Group or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf. This description forms part of our auditor's report.

A handwritten signature in black ink that reads 'RSM'.

RSM AUSTRALIA PARTNERS

A handwritten signature in black ink, appearing to be 'W J Spargo'.

W J SPARGO
Partner

Melbourne, Victoria
Dated: 20 October 2017